

Register for the **Amazon US** Vendor Management Program

Amazon greatly values our relationship with our Vendors and we are always looking for ways to invent and simplify our processes. This year we are implementing an online Vendor prequalification and management program. This will eliminate our individual site level prequalification process to make the supplier experience better for everyone.

This program applies to all vendors who provide on-site services at Amazon owned or leased property. We have identified your company, based on the services or work you perform to be included in this program. Please follow the steps below to register, and submit your company, in order to be compliant with Amazon's prequalification requirements. You will be registering with Avetta, a third-party provider, for the program. There may be a fee that will be due upon registration that is based upon number of employees and other factors.

We have provided FAQs to assist with your registration and completing this requirement. Should you have any remaining questions, don't hesitate to contact us at 877-725-3022, or email Avetta at sarthurs@amazon.com.

Three Steps to “**Compliant**” Status

Step 1 (required by **April 30th, 2019**):

- ✓ Register by contacting an Avetta representative at **877-725-3022**

Step 2 (required by **May 30th, 2019**):

- ✓ Submit all Amazon required company information, safety metrics, safety procedures, and insurance information into the system as part of Avetta's prequalification process. Avetta will then perform a review and verification of your information and work with you to become complaint for Amazon.

Step 3 (required by **September 1st 2019**):

- ✓ You must either be compliant or have an approved variance in the system in order to be in compliance with Amazon requirements.

I am available to discuss this program and I thank you for your commitment to workplace safety!

Regards,



Christin Burek
Director North America Customer Fulfillment, Amazon

Avetta Supplier Benefits

- Online signup:** Easily register and submit documents via the Avetta web portal.
- Discoverability:** Exposure to new employment opportunities within the Amazon and our other 450 global clients.
- Access:** Listing in the global Avetta Connect directory and access to subject matter experts in every field of compliance.
- Guidance:** Avetta representatives are committed to answering your questions to get you prequalified, compliant, and working.
- Compliance:** Qualified for Amazon and third-party validation of regulatory compliance.
- Simplicity:** Ability to add detail to the industry and services description. Ability to add global and regional service areas.
- Support:** Dedicated compliance support, safety management system advice on program deficiencies & templates and advice from EHS professionals.

For More Information:

Amazon and Avetta will provide an online recorded training webinar to provide a system navigation overview and assist the registration process. We encourage all contractors to register and review the recording utilizing the following link.

Get more info: <http://pages.avetta.com/Amazon-North-America.html>

Talk to an Avetta Representative: 1-877-725-3022

Register Now: <https://app.avetta.com/registration>

Get in touch with Amazon – Scott Arthurs: sarthurs@amazon.com